

fax 262 3123

**JOB ORDER**

Date: 1/11/17

**A. EMPLOYER INFORMATION**

Employer Name: Vindra Inc Contact Person: gloria Phone #: 7079947738  
 Job Site Location: 3805 Dexter Lane Clearlake CA 95422  
 State Employer ID#: 38460440 Federal Employer Identification Number (FEIN) 680040059  
 (State Tax ID # for Qtrly. tax, known as EDD Employer Account #) (Federal Tax ID from IRS)  
 Type of Business: Skilled Nursing Street Address: 3805 Dexter Lane  
 Mailing Address: same City/State: Clearlake CA Zip Code: 95422  
 Fax Number: 7079947769 E-mail Address: gg@mudnc.com

**B. OTHER AGENCY INFORMATION (Check all that apply):**

Are you interested in learning more about the benefits of hiring qualified individuals who are:

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> People with Disabilities         | <input type="checkbox"/> On-the-Job Training Candidates | <input type="checkbox"/> Work Experience - Employer Paid     |
| <input type="checkbox"/> Public Assistance recipients     | <input type="checkbox"/> College Students               | <input type="checkbox"/> Work Experience - Other Agency Paid |
| <input type="checkbox"/> Eligible for Employer Tax Credit | <input type="checkbox"/> Older Workers                  | <input type="checkbox"/> Work Experience - Unpaid            |
| <input type="checkbox"/> Youth Ages 16 - 21               | <input type="checkbox"/> Farm workers                   | <input type="checkbox"/> West Company                        |

**C. JOB OPENING INFORMATION**

Job Title: Dietary Aide Closing Date of Listing: Open til. filled  
 Would you consider this an entry level job?  Yes  No Language Requirements: English  
 List Job Duties and Physical/Other Demands: working in commercial kitchen  
in a hospital setting. full time

Typing (WPM): \_\_\_\_\_ Number of Job Openings: 2 Date Job available: Now

Starting Wage/Range: Min: 10.50 Max: —  Months of Experience: \_\_\_\_\_

Shift:  Day  Swing  Night

Hours per week: 32-40

Days per week: 5 days

Duration:  Temporary  Long Term  
 Driver's License Needed?  Yes  No  
 Class:  A  B  C  M  N/A  
 DMV Printout Required?  Yes  No  
 Fingerprinting Required?  Yes  No  
 Drug Testing Required?  Yes  No

Education:  Required  Preferred  
 High School/GED  Some Post High School  
 Associate Degree  Bachelors Degree  
 Masters  Doctorate Degree

Other Post Secondary School or training/certificate  
 Type of Certificate: \_\_\_\_\_

\_\_\_\_\_ Years of related experience may substitute for education.

will train

- Benefits:  Medical Insurance  Dental Insurance  Vision Insurance  Life Insurance  
 Paid Sick Leave  Paid Vacation  Retirement Plan  Child Care  
 Other: \_\_\_\_\_

**REFERRAL INSTRUCTIONS (check all that apply)**

- I want the job seekers to contact us directly: or  I want agency assistance in choosing job seekers to apply:  
 By Telephone \_\_\_\_\_  Agency to mail or fax resume to us:  
 Mail Resume to: \_\_\_\_\_ Mail: \_\_\_\_\_  
 Fax Resume to: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail Resume Online to: \_\_\_\_\_  Agency to screen and refer job seekers;

Report Directly Between the Hours of: \_\_\_\_\_ AM/PM and \_\_\_\_\_ AM/PM

Applications On-Site at:  
 below.  
3805 Dexter Lane  
Clearlake CA 95422

Job Order Contact Person: Gloria

You may view a list of community resources at our website:  
[www.workforcelake.org](http://www.workforcelake.org) or have one faxed to you by checking the box

I would like to have a fax of the resource list.

**COMMENTS**

**EMPLOYER AUTHORIZATION**  
 Workforce Lake has given me the choice of listing my job opening in either the public or confidential system. I've indicated my choice below:

I agree to have my job order placed in the **public system**. I understand that this will give Job seekers my company name, address, phone number, and referral instructions so that they may refer themselves to this/these job opening(s) directly in the manner I specify.

I agree to have my job order placed in the **confidential system**. I do not want my company information displayed.

In order to comply with the Information Practices Act, please read this brief statement in submitting this job order: I agree to hold the State of California and the Employment Development Department and Partnering Agencies harmless for any use of CalJOBS information for reasons other than the stated purpose.

Please Note: EDD and Partners do not verify applicant supplied information.

[Signature] \_\_\_\_\_ Date 1/11/17  
 Signature and title of employer or employer representative

**JOB ORDER**

Date: 1/11/17

**A. EMPLOYER INFORMATION**

Employer Name: Vindra Inc Contact Person: gloria Phone #: 7079947738  
 Job Site Location: 3805 Dexter Lane Clearlake CA 95422  
 State Employer ID#: 38460440 Federal Employer Identification Number (FEIN): 68 0040059  
(State Tax ID # for Qtrly. tax, known as EDD Employer Account #) (Federal Tax ID from IRS)  
 Type of Business: skilled nursing Street Address: 3805 Dexter Lane  
 Mailing Address: 3805 Dexter Lane City/State: Clear Lake CA Zip Code: 95422  
 Fax Number: 7079947769 E-mail Address: ggw@vindra.com

**B. OTHER AGENCY INFORMATION (Check all that apply):**  
 Are you interested in learning more about the benefits of hiring qualified individuals who are:

<input type="checkbox"/> People with Disabilities	<input type="checkbox"/> On-the-Job Training Candidates	<input type="checkbox"/> Work Experience - Employer Paid
<input type="checkbox"/> Public Assistance recipients	<input type="checkbox"/> College Students	<input type="checkbox"/> Work Experience - Other Agency Paid
<input type="checkbox"/> Eligible for Employer Tax Credit	<input type="checkbox"/> Older Workers	<input type="checkbox"/> Work Experience - Unpaid
<input type="checkbox"/> Youth Ages 16 - 21	<input type="checkbox"/> Farm workers	<input type="checkbox"/> West Company

**C. JOB OPENING INFORMATION**

Job Title: ACTIVITY ASSISTANT Closing Date of Listing: open till filled  
 Would you consider this an entry level job?  Yes  No Language Requirements: English  
 List Job Duties and Physical/Other Demands: working with seniors & residents of all ages in a skilled nursing setting.

Typing (WPM): \_\_\_\_\_ Number of Job Openings: \_\_\_\_\_ Date Job available: Now  
 Starting Wage/Range: Min: 10.50 Max: —  Months of Experience: \_\_\_\_\_  
 Shift:  Day  Swing  Night Education:  Required  Preferred  
 Hours per week: 32-40  High School/GED  Some Post High School  
 Days per week: 4-5  Associate Degree  Bachelors Degree  
 Duration:  Temporary  Long Term  Masters  Doctorate Degree  
 Driver's License Needed?  Yes  No  Other Post Secondary School or training/certificate  
 Class:  A  B  C  M  N/A Type of Certificate: \_\_\_\_\_  
 DMV Printout Required?  Yes  No  
 Fingerprinting Required?  Yes  No  
 Drug Testing Required?  Yes  No  
 \_\_\_\_\_ Years of related experience may substitute for education.  
will train

Benefits:  Medical Insurance     Dental Insurance     Vision Insurance     Life Insurance  
 Paid Sick Leave     Paid Vacation     Retirement Plan     Child Care  
 Other: \_\_\_\_\_

**REFERRAL INSTRUCTIONS (check all that apply)**

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 By Telephone \_\_\_\_\_     Agency to mail or fax resume to us:  
 Mail Resume to: \_\_\_\_\_    Mail: \_\_\_\_\_  
 Fax Resume to: \_\_\_\_\_    Fax: \_\_\_\_\_  
 E-mail Resume Online to: \_\_\_\_\_     Agency to screen and refer job seekers:

Report Directly Between the Hours of:  
\_\_\_\_\_ AM/PM and \_\_\_\_\_ AM/PM

Job Order Contact Person: Jocelyn

Applications On-Site at:  
below:  
3805 Dexter Lane  
Clearlake CA 95420

You may view a list of community resources at our website:  
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**COMMENTS**

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I agree to have my job order placed in the confidential system. I do not want my company information displayed.

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Jenni [Signature]    1/17/17  
Signature and title of employer or employer representative    Date

**JOB ORDER**

Date: 1/11/17

**A. EMPLOYER INFORMATION**

Employer Name: Vindra Inc Contact Person: Jaxia Phone #: 7079947738  
 Job Site Location: 3805 Dexter Lane  
 State Employer ID#: 384-6044-0 Federal Employer Identification Number (FEIN) 680040059  
 (State Tax ID # for Qtrly. tax, known as EDD Employer Account #) (Federal Tax ID from IRS)  
 Type of Business: Skilled Nursing Street Address: 3805 Dexter Lane  
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 Fax Number: 7079947769 E-mail Address: jo@vindrinc.com

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<input type="checkbox"/> Eligible for Employer Tax Credit	<input type="checkbox"/> Older Workers	<input type="checkbox"/> Work Experience - Unpaid
<input type="checkbox"/> Youth Ages 16 - 21	<input type="checkbox"/> Farm workers	<input type="checkbox"/> West Company

**C. JOB OPENING INFORMATION**

Job Title: Admissions & Discharge Nurse Closing Date of Listing: Open, till filled  
 Would you consider this an entry level job?  Yes  No Language Requirements: english  
 List Job Duties and Physical/Other Demands: RN or LUN Nurse  
full time

Typing (WPM): \_\_\_\_\_ Number of Job Openings: 1 Date Job available: Now

Starting Wage/Range: Min: open Max: \_\_\_\_\_  Months of Experience: \_\_\_\_\_

Shift:  Day  Swing  Night Education:  Required  Preferred

Hours per week: 32-40  High School/GED  Some Post High School

Days per week: 4-5  Associate Degree  Bachelors Degree

Duration:  Temporary  Long Term  Masters  Doctorate Degree

Driver's License Needed?  Yes  No  M  N/A  Other Post Secondary School or training/certificate

Class:  A  B  C  Yes  No Type of Certificate: Nursing Degree

DMV Printout Required?  Yes  No  Fingerprinting Required?  Yes  No

Drug Testing Required?  Yes  No  1+ Years of related experience may substitute for education.

- Benefits:  Medical Insurance     Dental Insurance     Vision Insurance     Life Insurance  
 Paid Sick Leave     Paid Vacation     Retirement Plan     Child Care  
 Other: \_\_\_\_\_

**REFERRAL INSTRUCTIONS (check all that apply)**

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Signature and title of employer or employer representative

4/11/17  
Date